



2022 Registration Form

Contact Information:

Business/Organization (if applicable) _____ Telephone _____

Contact Person _____ Email address _____

Address _____ City _____ State _____ Zip _____

Website and/or Social Media account (if applicable) _____

Fees and Charges:

ITEM	QTY	COST PER ITEM	Total
10 x 10 Market Space (provide your own tent, must be a pop-up style, tables and chairs)		\$20.00	

Items Requesting permission to sell (no drink or food for on-site consumption concession sales allowed):

Acknowledgement and Waiver

I have received, reviewed, and agree to adhere to the market in the park guidelines for the Riverfront Rendezvous Festival.

The person/group signing this waiver will be responsible for the conduct of their market space, activities and personnel. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

I agree to uphold the articles listed on the Market In The Park Registration Form.

Name _____ Signature _____

Position _____ Date _____

Market in the Park Supplemental Information

Market in the Park is Saturday, July 2, 2022. Mandatory hours are 12 pm (noon) until 5 pm. Set up details and general information is below. We have limited spaces and they will be sold first come, first served. Applications must be submitted for approval prior to payment being accepted. The Market in the Park is part of Riverfront Rendezvous. There will be food vendors, music, family activities, and games going on throughout the park. This is the 38th year of Riverfront Rendezvous.

Preregistration for this event is required. Vendors must submit their application for review prior to admittance. Once an application is approved, vendors will be notified. No refunds after registration shall be granted.

Types of Vendors Allowed (examples)

- Farmers and/or Produce (with proper permit)
- Handcrafted specialties (leather, wood, metal, glass, pottery)
- Art
- Jewelry
- Personal Care (soaps, oils)
- Books
- Apparel
- Other by request and approval

What is Provided

- (1) one 10' x 10' space in which you can place a table or booth and tent. Tents, tables/booths cannot exceed the space provided. You are allowed to set up one pop-up tent (no larger than 10 x 10) if you wish per space. **No tents, tables, chairs, or electricity are provided.**

LOAD-IN:

- Vendor set-up begins at 9am. All vehicles must be out of market area no later than 11:30am.
- You will not be able to access the area with your vehicle after 11:30am, including for tear down.
- Check-In at vendor registration area at Pfiffner Building parking lot.
- Access to lawn via the Pfiffner Building gravel parking lot. Access to the lawn will not be permitted if lawns are too wet due to rain. Be prepared to haul supplies to tent area.
- Be show ready by 11:45am

LOAD-OUT:

- Market ends at 5pm. All vendors are required to stay set up until then.
- **Vehicles will not be permitted on the lawn for tear down after 5pm.** Vendors will have to walk-out carry out all supplies at the end of the market.

Parking:

We do not have a designated area for vendors to park. Arrive early, unload and park your car so it is in an easily accessible spot.

Items Not Allowed (this list is not all inclusive, City reserves the right any items deemed necessary by the City):

- Firearms or ammunition
- Weapons
- Alcohol or tobacco products
- Animals

Registration:

1. All vendors are required to fill out the registration form attached to this application. Registration forms are to be emailed to dkremer@stevenspoint.com or mailed to 2442 Sims Avenue, Stevens Point, WI 54481. Registration deadline is June 15th.
2. All vendors will be notified within three business days if they have been accepted.
3. **SPACE IS LIMITED!!**

General Info:

- The Market in the Park will occur rain or shine
- Vendor is required to supply all necessary equipment (tents, tables, cash for change, etc.)
- You will be provided a 10'x10' lawn space.
- Electricity, tables, chairs, tents, etc. is not included and is the responsibility of the vendor.