



COMMERCIAL PERMITS REQUIRED

Please note that this list is not all inclusive and subject to change. Additionally, properties within the Historic District may need prior approval for exterior work regardless of not requiring a permit. This includes items such as painting and wrapping of windows. Also, properties which abut Shoreland are advised to contact the department for ANY exterior work on the property, including landscaping. List updated as of 8/14/2018.

Building Projects	
Permit Needed	Permit Not Needed
<ul style="list-style-type: none"> New buildings and additions Alterations to existing buildings New interior finishes (alteration or replacement) New or replacement of cabinets New roof (alteration or replacement) New siding (alteration or replacement) New windows (alteration or replacement) Structural reinforcing or alteration to existing structure Canopies and awnings Gazebos, pavilions or pergolas Exterior decks, platforms and stairs or ramps (2 ft high or higher) Retaining walls Installation of new elevator or platform lift Installation of new swimming pool All fencing, temporary and permanent (for fences 10' or higher, structural review is required) Demolition (different than razing) - frequently issued while waiting for plan submittals Early permission to start foundation Change of occupancy Any secondary structures in a parcel including sheds Masonry (fixing front steps, etc). Repairs Parking Lots Driveways New or alteration (of 20 or more sprinkler heads) to sprinkler system New or alteration to fire alarm system (part of building but issued as electrical permit) Signs, permanent and temporary 	<ul style="list-style-type: none"> Painting Patios and landscape retaining walls Vegetative landscaping, if not screening a parking lot or required for a buffer
Electrical Projects	
Permit Needed	Permit Not Needed
<ul style="list-style-type: none"> Service upgrade, relocation, alteration including adding generator backup systems Changing the ground/bonding of the electrical service in anyway including switching from metal to plastic water service piping All new construction Electrical panel conversion from fuses to circuit breakers Adding any new circuits, outlets, switches, lights, electrical equipment, etc. Extending any circuit (make wire longer to refeed existing circuits, outlets, switches, lights, etc.) New or alteration of fire alarm system Replacement of knob and tube wiring Signs requiring any electrical work 	<ul style="list-style-type: none"> Changing lamps Change outlet or switch with same type of device (i.e. 2 prong outlet with a new 2 prong outlet) Change light fixture with the same type of light fixture, one for one Low voltage wiring: Data cable, telephone wiring, CATV or similar wiring
Plumbing Projects	
Permit Needed	Permit Not Needed
<ul style="list-style-type: none"> All New construction Water heater replacement Shower/tub replacement Water softener install/replacement Lawn irrigation install/replacement Water or drain piping replacement, installation, extension Cross connection control/backflow preventer, new install or replacement Sewer/water lateral replacement Outside faucet replacement Yard hydrant install or replacement Sump pump installation Storm water lateral Commercial-Fixture replacement Commercial-New Appliance installation Grease interceptor new or replacement (may not need State approval) New or alteration to fire sprinkler system Commercial fixture replacement (toilet, faucet or sink) 	<ul style="list-style-type: none"> N/A
HVAC (Heating, Venting and Air Conditioning) Projects	
Permit Needed	Permit Not Needed
<ul style="list-style-type: none"> New HVAC system Alteration to existing HVAC system Addition or alteration of ductwork Furnace, boiler or A/C replacement (like for like) HVAC system chimney or venting alteration New exhaust fans New or replacement electric heaters (no review if like for like) 	<ul style="list-style-type: none"> N/A