

PERSONNEL COMMITTEE AGENDA
Monday, January 9, 2012 – 6:20 p.m.
[or immediately following the previously scheduled meeting]
Lincoln Center – 1519 Water Street

[A quorum of the City Council may attend this meeting]

1. Request to fill vacancy ~ Transit Department.
2. Request to create half-time Mechanic position ~ Transit.
3. Update on Director of Water/Wastewater Retirement.
4. Discussion and possible action on reduction of pay rate for School Crossing Guards.
5. Adjourn into closed session (approximately 6:25 p.m.) pursuant to Wisconsin State Statute 19.85(1) (e) [conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on bargaining.
6. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD# 346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:30 p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



**Department of
Public Works**
Engineering
Phone: 715-346-1561
Fax: 715-346-1650

January 3, 2012

TO: Mayor Halverson & Personnel Committee
FROM: Director of Public Works – Joel Lemke
RE: Request for new position: Part-time Mechanic

I would like to request approval to hire a part-time mechanic for the Transit division, which is a new position. Funding for the position was included in the Transit 2012 operating budget. The position is being created to meet the mechanical needs of the Transit division that have grown with new fleet and a new facility in design.

Sincerely,

A handwritten signature in black ink that reads 'Joel Lemke'.

Joel Lemke
Director of Public Works

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



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Public Works**
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Phone: 715-346-1561
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January 3, 2012

TO: Mayor Halverson & Personnel Committee
FROM: Director of Public Works – Joel Lemke
RE: Request to fill vacancy – Late Night Transit Supervisor

I would like to request approval to fill a vacancy in the Transit department due to a resignation. The employee has informed the City that his last day of employment will be December 30, 2011.

Sincerely,

A handwritten signature in black ink that reads "Joel Lemke".

Joel Lemke
Director of Public Works



Stevens Point Police Department

1515 Strongs Avenue
Stevens Point, WI 54481
Phone 715-346-1500
Fax 715-346-1509

*"Innovative Policing
through Partnerships
with the Community"*



Kevin K. Ruder, Chief of Police

January 3, 2012

Personnel Committee
City of Stevens Point

Chairperson Molski:

In an effort to meet the reductions of the police department budget, specifically the crossing guard operating budget line, the Department requests the adjustment of the stipend paid to the crossing guard from \$9.41 per crossing to \$8.00 per crossing. The stipend equates to \$16.00 per hour due to crossings typically being a half an hour in length.

At a meeting with all the crossing guards the second week in December, they were advised of the request to modify their stipend per crossing due to the City's budget shortfall. The change in stipend will result in a savings of approximately \$12,000 as compared to the 2011 budget.

The Department wants to commend the crossing guards for their willingness and understanding during these difficult economic times.

Respectfully submitted:

Kevin K. Ruder
Chief of Police