

REGULAR MEETING
Board of Park Commissioners
August 1, 2018
Police Department (former MSTC Building)
Community Room
933 Michigan Ave.
Meeting Room
6:30 p.m.

AGENDA

Discussion and Possible action on:

1. Roll Call
2. Approval of the May 2, 2018 Minutes
3. Request for Utility Easement in Bukolt Park (WPS)
4. ***Discussion only*** on a Plan to dredge a portion of Iverson Park Beach area (McDill Lake Assoc.)
5. Update on Zenoff Park Turf Project
6. Update on Willett Arena Project
7. Director's report
8. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

Agenda notes

3. The property owner at 100 Bukolt Ave. would like to update their utilities. Currently they have LP gas and a substandard electrical service to their home. WPS is going to upgrade their electrical service and install natural gas to the property. In order to do that WPS will be running the utilities within the street right of way until they get in front of the home. From the street right of way to the property line it is actually part of Bukolt Park. WPS would like to obtain a utilities easement from the city to: run the utilities from the right of way to the east property line of the parcel (approx.. 12'X70'), an easement running between the north lagoon and roadway to install a new overhead line (approx.10'X150') and an anchor easement to stabilize an existing power pole in the right of way.

Since I've been Director we have had only one request for a utility easement that I can remember. Norlight Telecommunications in 1996 obtain about a 10'X100' utility easement through Pfiffner Park on the end of Franklin St. They were running a new fiber line to the west side. The Finance Committee at that time charge an annual fee of \$1,000.

As staff, I would recommend approval and forward this request to the Plan Commission for their view as per State status and Finance Committee to review as it relates to a possible fee.

4. The McDill Lake Assoc. would like to discuss the possibility of only dredging some of the beach area in Iverson Park (see attached map). The dredging is part of their master plan in trying to reduce the silt build up in the pond. This area use to be dredged from time to time by the Water Dept. years ago. I believe they stop dredging the area in the 70's.

Their plan is to dredge the area in October when the park is closed, pile the spoil on the beach and have all the spoil removed before the park opens in May. Upon removal of the spoil, the Assoc. would restore the beach area and repair any damages to the park that may have occurred during the project.

**MEETING MINUTES
BOARD OF PARK COMMISSIONERS
Wednesday, May 2, 2018**

1. **Roll Call**
2. **Approval of the April 4, 2018 Minutes**
3. **Final Design of Phase 2 expansion to Skateboard Park**
4. **Election of Officers**
5. **Director's Report**
6. **Adjournment**

1. **Roll Call**

Present: Freckmann, Glodosky, Hall, Ald. McComb, McDonald, Ald. Oberstadt,

Excused: Kirsch, Okonek, Ald. Slowinski, Smith, Sorenson

Also Present: Director Tom Schrader, John Pearson, Joseph Bernas

2. **Approval of the April 4, 2018 Minutes**

Motion by Hall, seconded by McDonald, to approve the April 4, 2018 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. **Final Design of Phase 2 expansion to Skateboard Park**

VP Glodosky asked Director Schrader to give the update on the Phase 2 expansion. Director Schrader stated that John Pearson is present to answer any questions. Director Schrader referred to the drawings at each of the commissioner's places showing the proposed railing design and the main packet shows all of the information about the design. Originally back in December, 2017 when the proposal came to the Park Board the size was estimated to be 100 by 30 feet and now the final design is 100 by 38 feet so it will be 8 feet wider. The orientation is the same as previously stated in December. The Commission agreed back then to the conceptual design but asked that the final design come back to the Park Board and now it's coming back for the final approval. John Pearson worked with Rettler Corporation for this final design. John is also providing some information from Alexander Landerman regarding the proposal for the 5'x10' mural on a "wall feature". The final design for the mural will come back to the Parks Commission for approval.

John Pearson was asked to speak on the final design and said what they are doing will be really very different from other skate parks because it will have focus on the community unlike any other skate parks in small communities. We will be adding handicap accessible ramps and an embankment and will have things that are found on the streets. This new addition will cost between 6 to 8 dollars per square foot vs the 35 dollars for the original park.

Ald. Oberstadt asked if this new addition will have similar things as in the existing park or will it cater to beginners or more advanced users? John Pearson stated it will be the exact opposite of what we have now. The current park has such an incredible flow and the ability to go into any direction and this new addition will allow for going in straight lines back and forth and at one end it will have an embankment across the back. It's all just street stuff with metal rails, curbs, rectangles and triangles.

Motion by Ald. Oberstadt, seconded by Freckmann to approve the Final design of Phase 2 expansion to Skateboard Park

Ayes all, nays none; motion carried

4. Election of Officers

4

Director Schrader stated that both the President and Vice President have served their 2 year limit at this time in their current positions so new officers need to be elected.

Hall nominated Freckman for President.

VP Glodosky asked 3 times for any other nominations for President. With no other nominations offered nominations were closed.

Motion by Hall, seconded by McDonald to nominate and elect Bob Freckmann as President.

Ayes all, nays none; motion carried.

VP Glodosky asked for nominations for Vice President and nominated Okonek. He call for nominations 2 more times and no other nominations were offered and nominations were closed.

Motion by Ald. Oberstadt, seconded by McComb to elect John Okonek as Vice President.

Ayes all, nays none; motion carried.

5. Director's report

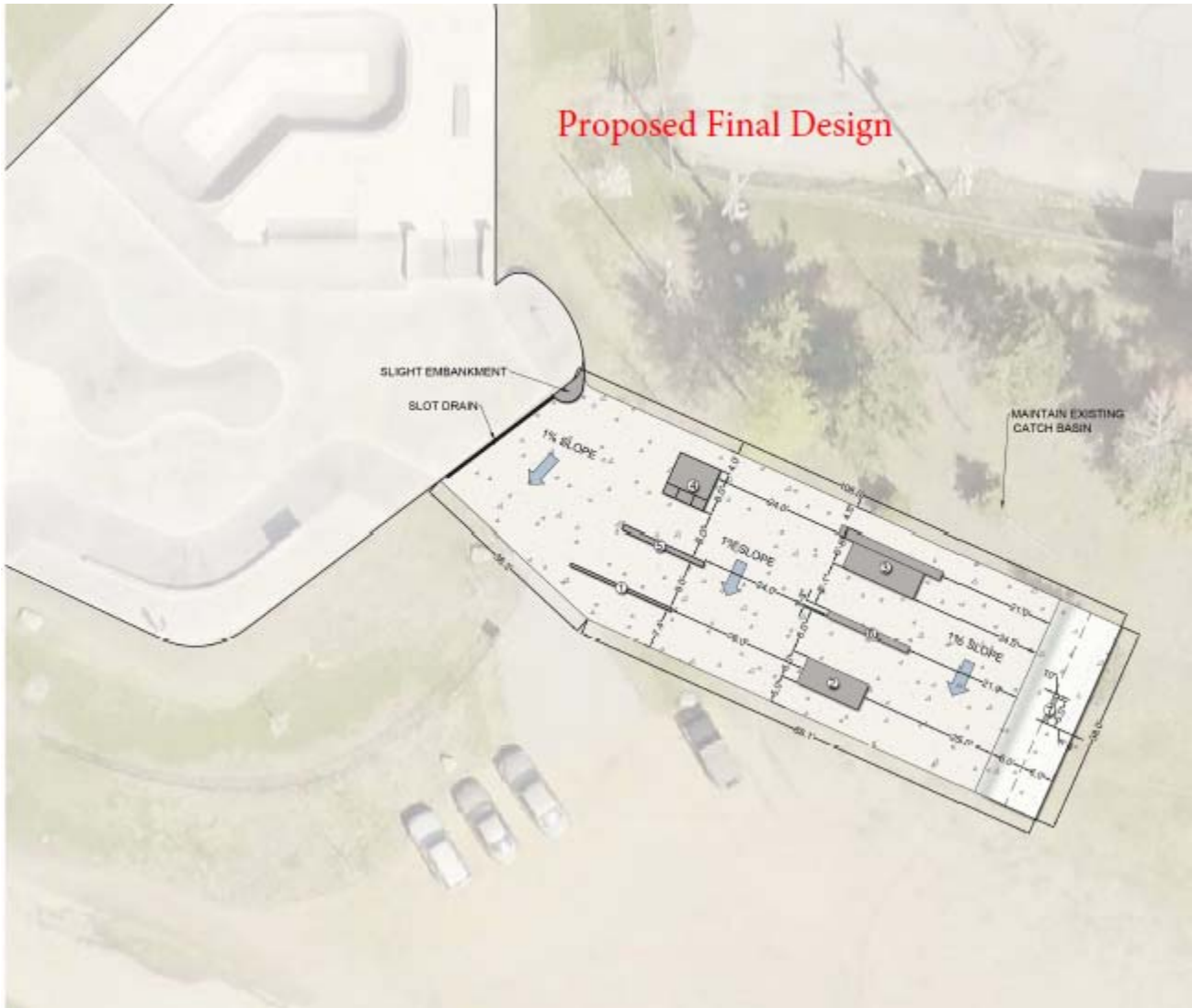
Director Schrader reported

- Point of Discovery School has a class project to do and 2 out of the 3 groups chose to do park activities. One being a proposed splash pad in a community park and the other-- games in the parks similar to the books for reading around the city. The third one is recycled plastic bags. They will need to market their ideas and raise funds to do it. The splash pad would cost an estimated \$300,000 and would be the most expensive. They will put these 3 proposals together and then have a community wide vote on them and the school will then continue with the project to complete it.
- Will be working with Scott Hyghstrom from the UWSP to scare the geese on the river. These scare techniques are using a bang gun which is like a cap gun to shoot out a projectile which sounds like fireworks and will scare the geese. They will do it 2 or 3 times a day for 3 days at most and the geese will be gone. 2nd choice will be the clappers and the 3rd would be a border collie. Have new signs ordered to educate the park users about not feeding the geese.
- Arbor Day will take place on May 11th at 11:00 a.m. at the band shell in Pfiffner Park. The Mayor and the second graders from Madison School will assist in planting trees
- Working with the City Attorney and American Transmission Company regarding clear cutting under the electrical lines in Koziczkowski and Parkwood parks. Some legal issues are arising regarding easements and what rights ATC has to do the work. We're hoping we can reach an agreement with ATC so they don't clear everything under the electrical lines.
- All the restrooms are up and running except for the Bukolt lodge which has some frozen lines
- The Water Department is working on swales which will be installed east of Green Avenue. It is not known how many City street trees the Water Dept. will deem necessary for removal for this project. Any trees removed will be replaced at a cost by the Water Dept.
- An article will be coming out about the Softball Association raising money to put astro turf on one of the fields in Zenoff Park costing about \$400,000.00. It will save the City 5 to 6,000 dollars each year in maintenance costs and will allow games to be played no matter what the conditions are.

6. Adjournment

Motion by Ald. Hall, seconded by McComb, to adjourn the meeting at 7:00 p.m.

Ayes all; Nays none; Motion carried.

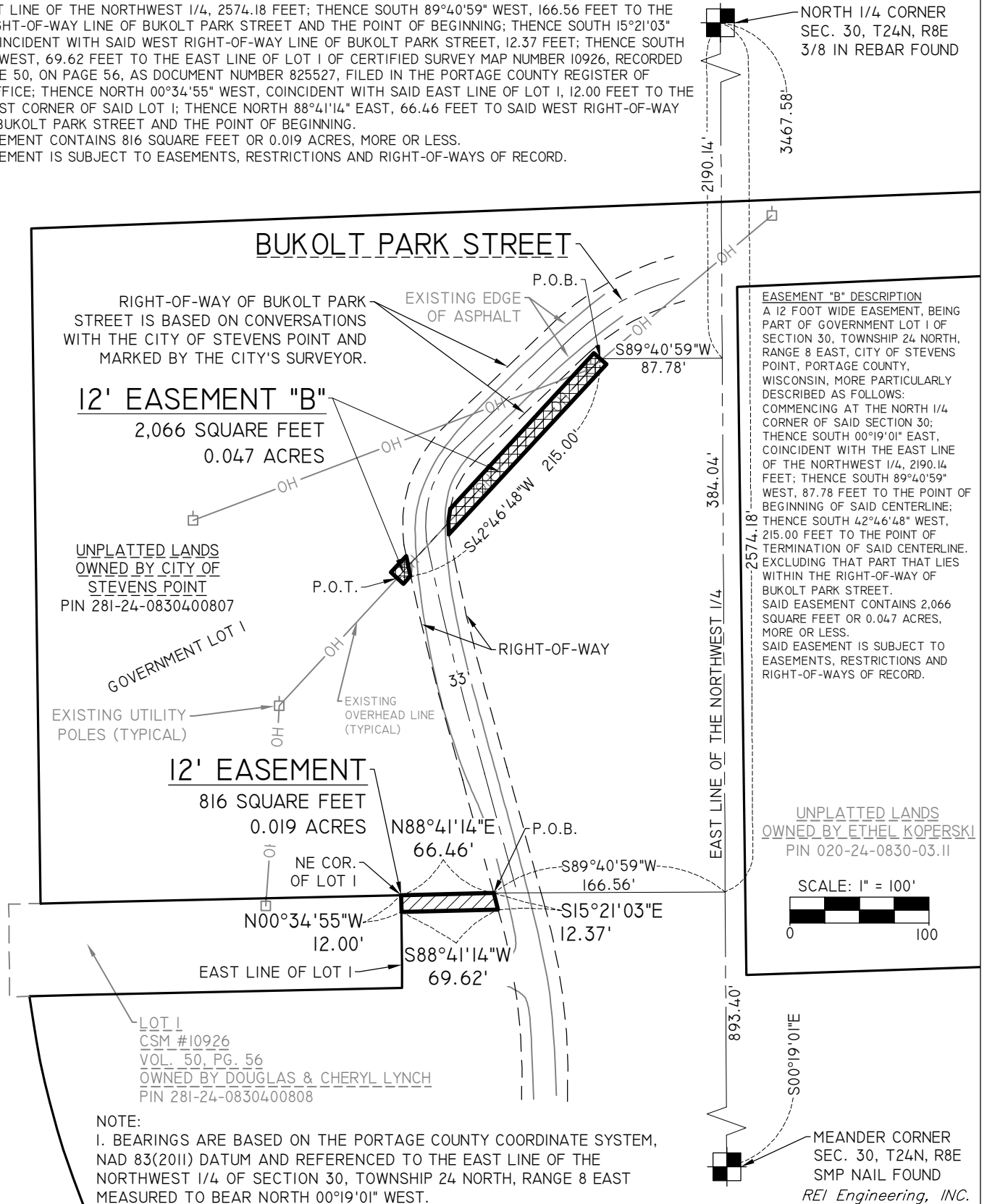


EASEMENT DESCRIPTION

A 12 FOOT WIDE EASEMENT, BEING PART OF GOVERNMENT LOT 1 OF SECTION 30, TOWNSHIP 24 NORTH, RANGE 8 EAST, CITY OF STEVENS POINT, PORTAGE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 30; THENCE SOUTH 00°19'01" EAST, COINCIDENT WITH THE EAST LINE OF THE NORTHWEST 1/4, 2574.18 FEET; THENCE SOUTH 89°40'59" WEST, 166.56 FEET TO THE WEST RIGHT-OF-WAY LINE OF BUKOLT PARK STREET AND THE POINT OF BEGINNING; THENCE SOUTH 15°21'03" EAST, COINCIDENT WITH SAID WEST RIGHT-OF-WAY LINE OF BUKOLT PARK STREET, 12.37 FEET; THENCE SOUTH 88°41'14" WEST, 69.62 FEET TO THE EAST LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 10926, RECORDED IN VOLUME 50, ON PAGE 56, AS DOCUMENT NUMBER 825527, FILED IN THE PORTAGE COUNTY REGISTER OF DEEDS OFFICE; THENCE NORTH 00°34'55" WEST, COINCIDENT WITH SAID EAST LINE OF LOT 1, 12.00 FEET TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE NORTH 88°41'14" EAST, 66.46 FEET TO SAID WEST RIGHT-OF-WAY LINE OF BUKOLT PARK STREET AND THE POINT OF BEGINNING. SAID EASEMENT CONTAINS 816 SQUARE FEET OR 0.019 ACRES, MORE OR LESS. SAID EASEMENT IS SUBJECT TO EASEMENTS, RESTRICTIONS AND RIGHT-OF-WAYS OF RECORD.

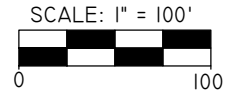
EXHIBIT "B"

PIN 281-24-083048807



EASEMENT "B" DESCRIPTION
 A 12 FOOT WIDE EASEMENT, BEING PART OF GOVERNMENT LOT 1 OF SECTION 30, TOWNSHIP 24 NORTH, RANGE 8 EAST, CITY OF STEVENS POINT, PORTAGE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 30; THENCE SOUTH 00°19'01" EAST, COINCIDENT WITH THE EAST LINE OF THE NORTHWEST 1/4, 2190.14 FEET; THENCE SOUTH 89°40'59" WEST, 87.78 FEET TO THE POINT OF BEGINNING OF SAID CENTERLINE; THENCE SOUTH 42°46'48" WEST, 215.00 FEET TO THE POINT OF TERMINATION OF SAID CENTERLINE. EXCLUDING THAT PART THAT LIES WITHIN THE RIGHT-OF-WAY OF BUKOLT PARK STREET. SAID EASEMENT CONTAINS 2,066 SQUARE FEET OR 0.047 ACRES, MORE OR LESS. SAID EASEMENT IS SUBJECT TO EASEMENTS, RESTRICTIONS AND RIGHT-OF-WAYS OF RECORD.

UNPLATTED LANDS OWNED BY ETHEL KOPERSKI
 PIN 020-24-0830-03.11



UNPLATTED LANDS OWNED BY CITY OF STEVENS POINT
 PIN 281-24-0830400807

LOT 1
 CSM #10926
 VOL. 50, PG. 56
 OWNED BY DOUGLAS & CHERYL LYNCH
 PIN 281-24-0830400808

NOTE:
 I. BEARINGS ARE BASED ON THE PORTAGE COUNTY COORDINATE SYSTEM, NAD 83(2011) DATUM AND REFERENCED TO THE EAST LINE OF THE NORTHWEST 1/4 OF SECTION 30, TOWNSHIP 24 NORTH, RANGE 8 EAST MEASURED TO BEAR NORTH 00°19'01" WEST.

		WPS EASEMENT 100 BUKOLT PARK ST. STEVENS POINT, WI		FIGURE : EASEMENT EXHIBIT "A"	
		WPS WORK ORDER NO. 2688355	REI PROJECT NO. 8255	DRAWN BY: JLR	DATE: 7-23-2018

59951

DOCUMENT NUMBER

ELECTRIC UNDERGROUND & GAS EASEMENT /
CORPORATION

THIS INDENTURE is made this _____ day of _____, _____, by and between **City of Stevens Point**, a Wisconsin Corporation/Limited Liability Company ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee"). For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of Government Lot 1 of Section 30, Township 24 North, Range 8 East, **City of Stevens Point, County of Portage, State of Wisconsin**, as shown on the *attached Exhibit "B"*.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
281-24-0830400807

1. Purpose: ELECTRIC UNDERGROUND & GAS

The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground, as well as pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of electric energy, signals, television and telecommunications services; natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.

2. Access: Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.

3. Buildings or Other Structures: Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.

4. Elevation: Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[Remainder of this page intentionally left blank]

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Stevens Point

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)
)SS
 COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

City of Stevens Point, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same.

Sign Name _____
 Print Name _____

Notary Public, State of _____
 My Commission expires: _____

This instrument drafted by: Pete Fontana
 Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
June 21, 2018	Portage	City of Stevens Point	100 Bukolt Park St	281-24-0830400807
Real Estate No.	WPSC District	WR#	WR Type	IFRIS
59951	64 Stevens Point	2688355	JRA Joint Residential Application	

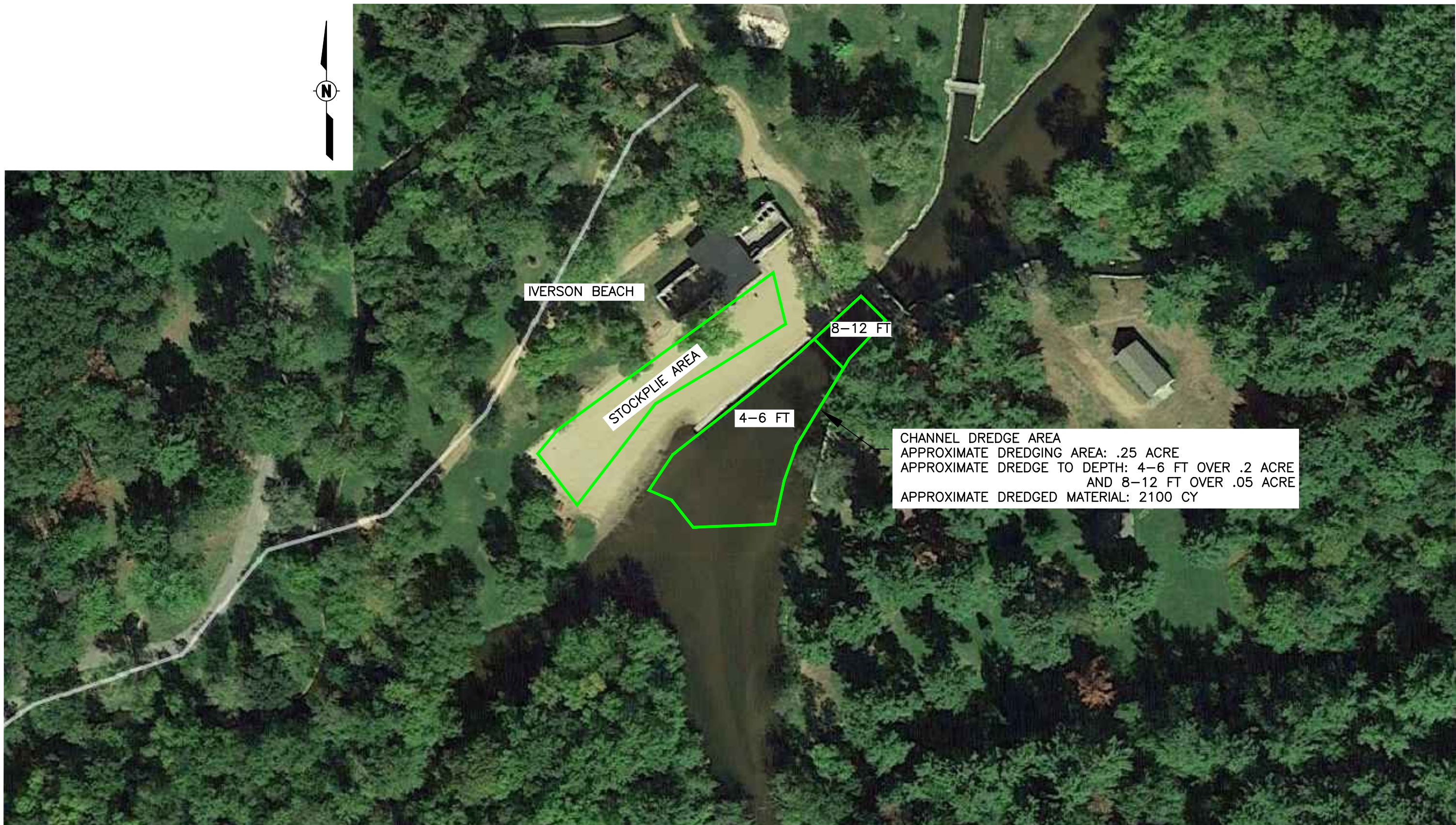
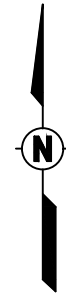
Request to Dredge Iverson Park Beach Area and for placement of sand at Patch St Disc Golf Course

Please see attachments of mapped proposed area for dredging.


McDill Lake District is proposing to dredge two areas of the Plover River located in Iverson park and below the Patch St bridge. The dredging of the silt traps will protect McDill from further shallowing from sedimentation caused by the flow of the Plover River. The areas were previously dredged during the 1960's-70s for Iverson park, and in 2001 for the Patch St silt trap area.

Dredging of the sand in the Iverson beach area would begin after October 14 2019. The sand would be stockpiled in the beach area to remove before May 1, 2020. Any special equipment needed for special weight restrictions will be conveyed to the contractor for equipment selection. Any damages to park roadways, etc. will also be handled by the contract, and the contractor will work with the Parks department to avoid creating too deep of a dredge in the retaining wall area that will cause undercuts.

Dredging of the McDill Pond silt trap will begin after May 15, 2019 and end by September 2019. The sand by the disc golf course will be removed by private contractors and the city (city engineering already indicated they have a use and want for the sand) within a year, and part will be used to smooth out the disc golf area to fill in holes to create a more level land surface.



CHANNEL DREDGE AREA
 APPROXIMATE DREDGING AREA: .25 ACRE
 APPROXIMATE DREDGE TO DEPTH: 4-6 FT OVER .2 ACRE
 AND 8-12 FT OVER .05 ACRE
 APPROXIMATE DREDGED MATERIAL: 2100 CY

<p>MCDILL LAKE PHASE 1 PLANNING AND PERMITTING</p>	 <p>3150 Voyager Drive Green Bay, Wisconsin 54311 920-455-9200</p>	<p>IVERSON BEACH DREDGING LOCATION</p>
<p>MCDILL INLAND LAKE PROTECTION AND REHABILITATION ASSOCIATION STEVENS POINT, WISCONSIN</p>	<p>GEI Project 1800414</p>	<p>JUNE, 2018 FIG. 3</p>