

REGULAR MEETING
Board of Park Commissioners

April 6, 2016
Rec Center
2442 Sims Ave.
Meeting Room
6:30 p.m.

AGENDA

Discussion and Possible action on:

1. Roll Call
2. Approval of the March 2, 2016 Minutes
3. Approval of Placing Scoreboard adjacent to Practice Football Field in Goerke Park. (St. Pt. School District)
4. Director's report
5. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

Agenda notes

3. The Stevens Point School District would like to install a scoreboard on the practice field west of the Willett Arena. Currently they play all their games against other schools on that field. They have been using a portable scoreboard that is hard to see and not real reliable. The school staff was able to secure several companies to donate the funds to cover the cost of the scoreboard and installation. The businesses funding the project have asked to have sponsor boards placed on the scoreboard. These boards would be similar to the ones found on scoreboards located in the parks system. As for the location of the board, our staff worked with them on finding a location that was suitable for spectators to see and adjacent to electricity.

Seeing they are the one needing and purchasing the scoreboard, we agreed that it would be better if they kept the scoreboard controller, and had other groups wishing to use the board go through them. This policy is the same we use for the scoreboards at Zenoff, Iverson and Goerke owned by the associations. This procedure has worked out well in the past.

As staff, I would recommend the placement of the scoreboard in the northwest corner of the field between the path and the fence, School district covers the cost of the board and installation, city provide access to electricity from the garage, advertising be allow on the board as per our adopted policy for five years, after five years any company advertising on the board has the option to renew for \$100/year for at five year term (any new advertiser would be \$200/year), any funds generated from advertising would go into a maintenance account to help the school in maintaining the scoreboard, the School District is responsible for maintenance and upkeep of the board/controller, and the School District is responsible for letting other groups use the board/controller.

**MEETING MINUTES
BOARD OF PARK COMMISSIONERS
WEDNESDAY, MARCH 2, 2016**

1. **Roll Call**
2. **Approval of the January 6, 2016 Minutes**
3. **Approval Pfiffner Restroom/shelter design**
4. **Director's report**
5. **Adjournment**

1. **Roll Call**

Present: Freckmann, Glodosky, Hall, Kirsch, Ald. McComb, McDonald, Ald. Oberstadt, Okonek, Sorenson
Ald. Slowinski, Smith, Sorenson

Also Present: Director Tom Schrader, Ald. Kneebone

Vice President Okonek asked the Commissioners to introduce themselves to the two new Board members Matt Kirsch and Kyle Smith.

2. **Approval of the January 6, 2016 Minutes**

Motion by Hall, seconded by Sorenson, to approve the January 6, 2016 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. **Approval Pfiffner Restroom/shelter design**

Director Schrader introduced Dan Helwig of Design Unlimited out of Marshfield. Dan explained that he designed Wildwood Station which replaced the roller rink in Marshfield many years ago and has been in business for 35 years. They have designed a number of park buildings in Marshfield. The Pfiffner restroom/shelter design will replace the existing restroom and fit nicely among the memorial trees on this site. The open side of the shelter overlooks the playground for parents to sit and watch children. The drawings show 8 stalls in the women's bathroom with 4 lavs; 4 stalls, 4 urinals and 4 lavs in the men's bathroom along with changing stations in both bathrooms. The plans will be altered after some discussion with the Park Director to cut some space from the storage area and add it to the bathrooms. They will look into placing a lav in each of the ADA larger units. Not sure if 4 lavs will be sufficient if one is moved into the ADA unit but will check. There will be 8 feet of glass (frosted or artistic) on the outside to allow light into the restrooms above the stone (decorative block) on the bottom. Dan showed a model of the building he built to show the roof structure. The roof will be concave with 3 pitches to it and on top of the roof they would be placing a saddle over the top of it to mimic the roof of the band shell.

Slowinski wondered if poured concrete walls would require less maintenance than block. Dan stated they would be about the same for maintenance and the poured concrete would be more expensive.

Slowinski also recommended that we install a metal roof, which it would pay for itself in the long run.

Freckmann questioned the water runoff from the roof.

Dan stated that the roof is designed to run off on both sides of the building into raingardens. He thought that this would be an attractive feature to the building. Also that when raining, by design there would be an appearance of a waterfall coming off the roof into the raingardens.

Dan explained that the building should be relatively maintenance free if we can install a metal roof. That with the block walls, aluminum window framing, corrugated metal siding in some areas and non-metal bathroom stalls the building should require very little maintenance over the next 50 years.

McComb asked about the ventilation of the building, would there be a way to use some type of natural ventilation.

Dan said by code there would be mechanical ventilation and he would look into some type of natural ventilation alternatives.

Smith asked if Plexiglas would be a better alternative to glass or going with no glass.

Dan said Plexiglas is a soft material that would scratch easy, fade because of the sun over time and would be harder to keep clean. The glass that would be used is storefront glass, which is designed for this type of application. As for no glass, he thought it is very critical to have natural light flow into the building.

McDonald and Sorenson both thought a metal roof was the way to go and wondered what the costs difference would be and questioned the water runoff.

Dan thought about \$15,000, but if you spread that out over the life of metal versus shingles a metal roof is more costs effective. All the water from the roof would be directed to 2 sides where it will drain into the raingardens producing a water fall as it runs off the roof.

Oberstadt asked Schrader about vandalism to the building.

Schrader thought that with the materials being proposed, he didn't think vandalism would be much of a problem.

Freckmann wondered about the memorial trees being located to the proposed building. Schrader said the building wouldn't be that close to them, and we would mechanically root prior to any construction.

Motion by McDonald, seconded by Slowinski to approve the Pfiffner Restroom/shelter design by Design Unlimited.

Ayes all, Nays none; Motion carried.

4. Director's report

Director Shrader reported

- The Winter Sports area is closed for the season, will open the gate if we get more snow. It was a good year and he credits Scott and his crew for hauling snow and keeping it running for the season
- Another roofing project at the pool and the Arts Center. The pool roofing has been bid out and the Arts Center is small and we received two quotes on it
- Annual Ice Show is scheduled for April 2nd with shows at 2 pm and 7 pm and April 3rd with a 2:00 show with 135 participants
- KASH playground – one section of the flat platform needed repairs but was under warranty and will be ready for Spring
- Sculpture Park Committee approved 3 to 5 new sculptures and will be put in this spring depending on the budget and if we can raise enough money for five of them
- In regard to the Forestry report at your place just a couple of items--- Rich Janis retired at the end of February. He was employed with the Parks and Forestry Department for more than 30 years and his years of service have been greatly appreciated
- The Forestry department is partnering with the Golden Sands Resource Conservation and Development Council and UWSP Forestry program in public outreach regarding Emerald Ash Borer. UWSP students will be tying green ribbons around high visibility ash street trees. Ribbons will be placed on trees April 1st and will come down on May 3rd.
- Wisconsin Public Service donated \$750.00 towards tree planting

- Sixth Avenue will be going under total reconstruction and trees will be affected. Most tree loss appears to be due to the installation of new sidewalks. 59 trees are scheduled to be replanted in spring 2017.
- A letter was sent out to 25 area churches looking to see if any of them had a youth group, etc. that may be interested in volunteering in helping spread woodchips around any of the 16 downtown parking lots or any of the many playgrounds but received no feedback from any of them.
- McDonald asked that at a future meeting the Commission discuss dedicating one of the new shelters we are constructing after Jeff Bahling, seeing all the work he has done not only on these shelters, but many other projects throughout our parks.
- Hall stated that the Audubon Society was redoing their sign in Koziczowski Park.
- Ald. Kneebone wanted to thank the Forestry crew for all the trimming they did in her district.

5. Adjournment

Motion by Ald. Oberstadt, seconded by Sorenson, to adjourn the meeting.

Ayes all; Nays none; Motion carried, 7:00 p.m.



K.B. WILLETT FIELD

SCOREBOARD

PROJECT PROPOSAL

BY

PJ JACOBS JUNIOR HIGH FOOTBALL

&

SPASH FOOTBALL

2016

Willett Scoreboard Project

Introduction

PJ Jacobs 7th and 8th grade football program plays its home games at KB Willett field. We have a very nice home field that is well maintained by the city parks. We have exclusive use of the field for home games for our program. Each game day our players set up the field carrying all the field equipment from school down to the field. Our players have true ownership in the field from this process and have taken pride in having a nice game day field to play on. This year we were able to get a donated portable scoreboard to help the spectator experience at our games (picture is included below). The scoreboard situation has always been the downside to having a home game. We have been known as the the school with the mini scoreboard. This year was better with our 3 x 5 portable board. Our current scoreboard is only temporary. The number #1 priority of our football coaches is to get a permanent scoreboard for Willett field so we can fully develop an identity for PJ Jacobs Football.

A scoreboard on our home field will put our program at the levels of the other programs that we respect in the conference. We are asking for your consideration to the proposal below, in allowing us to place a permanent scoreboard on the northwest corner of Willet Field.

Home Field K.B. Willett Field



PROPOSAL PLAN

1. Scoreboard Proposal

-PJ Jacobs Junior High School Football program & Athletic Department would like place a permanent scoreboard on the northwest corner of Willett Field.

(picture location below)

2. Placement and Location

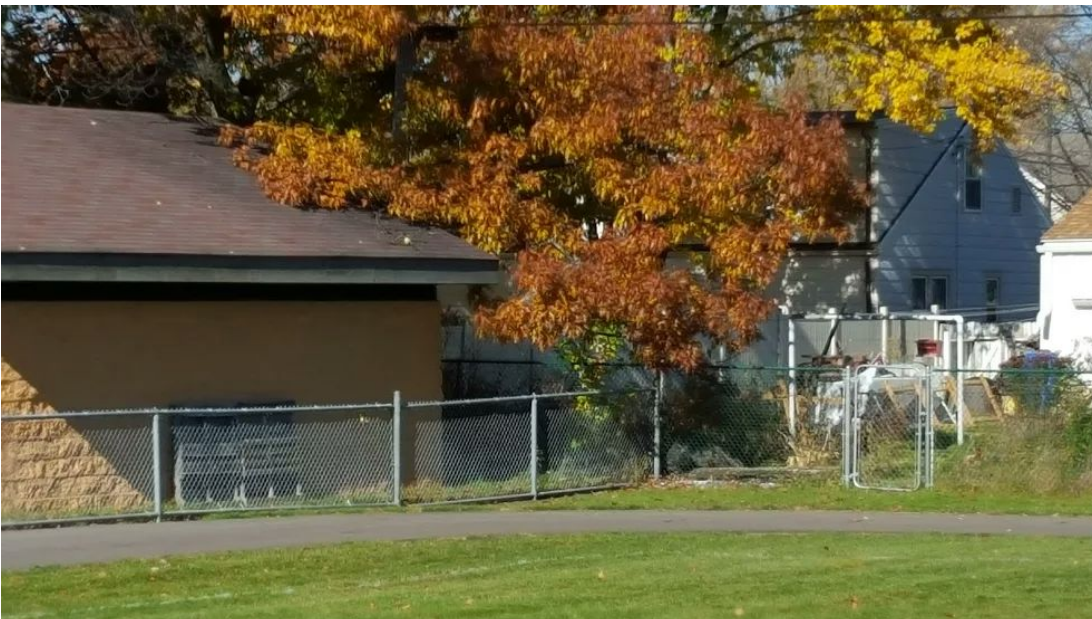
-Northwest corner of the KB Willett facility.

1. Power from Building will be easy hook up for electrician-eliminates long trench and costs.
2. City building-will help protect from wind and elements
3. Easy for spectator to view-most spectators sit along the south side of the field by the city pool.
4. Does not block backyard sitelines of current and existing homes to the south.

Summary of placement

Power is close to minimize trenching, the Garage offers some protection to the board, and thirdly it will be out of the way of other activities that take place on the field.

The school district will take care of installation of the board and any maintenance it would need for the life of the board. The city will supply the electricity for the board. The new board is LED and uses a small amount of electricity.



2. Scoreboard Moc up design-



3. Plan/Timeline

-Winter

- Meet with Tom Schrader City Parks and Rec and discuss proposal
- confirm with Donors about funding

-plan move with contractors

-April

- City Approval

-May

- Meet with contractors and donor to plan finalize dates

-Spring/Summer

- Installation

4. School District Support

- The School District provide all the funding to maintain the scoreboard
- School District will be responsible for operating the board for all events

5. Games Played at KB Willett for Junior High Program

- Game Times 4pm & 5:15pm Mondays & Tuesdays, sometimes on Thursday
- 9 Games played last 2015 season

6. Rental Agreements

- Outside groups that would express interest in using the scoreboard for their events would have to work through the PJ Jacobs Athletic Director & SPASH head football coach.

**THANK YOU FOR YOUR
CONSIDERATION**

Advertising Agreement
Goerke Practice Field Scoreboard

Policy on Advertising at City Owned Facilities

Purpose

The purpose of the City of Stevens Point allowing advertising at city owned facilities by authorized user groups is not to provide a public forum for dissemination, debate or discussion of public issues. The potential advertising is to provide additional opportunities for revenue in supporting programs and services offered by these user groups and to assist in stabilizing taxes for the residents of Stevens Point.

Policy

- No advertising shall contain any information that is false, misleading, derogatory, deceptive or slanderous in nature.
- No advertising shall promote alcoholic beverages, tobacco, other additive products, sexually-oriented businesses/products or firearms.
- Advertising may not promote unlawful or illegal goods, services or activities, or infringe upon any copyright, trade or service mark, title or slogan.
- Advertising may not be demeaning or disparaging to individuals or groups on the basis of race, color, religion, national origin, ancestry, gender, age, disability, ethnicity or sexual orientation.
- All displayed advertising shall be of reputable character.
- All advertising must reflect the City of Stevens Point's corporate image in terms of good taste, truthfulness, acceptable business practices and decency.
- No political advertising.
- The City of Stevens Point reserves the right to reject any advertisement it deems unsuitable for display.

Reservation of Rights

The City of Stevens Point reserves the right to amend the policy and standards at any time and to later limit or prohibit advertising at any and all locations even though it may have been previously authorized. It also reserves the right to establish policy as it relates to size of ad, layout, fonts, dimensions, etc. depending upon the site/location of the ad.

Disclaimer

All commercial advertising placed on City property may not be sponsored by and does not necessarily reflect the views of the City of Stevens Point.

Agreement

In consideration for purchasing and installing a scoreboard the undersigned advertiser receives the rights to place an approved logo(panel) on the scoreboard adjacent to the practice field located behind the Willett Arena in Goerke Park for a period of five years.

The undersigned will be granted first right of refusal at the then proposed rate.

City of Stevens Point
Tom Schrader, Dir of Parks & Rec

Date _____

Date _____