

**PERSONNEL COMMITTEE AGENDA**  
**Monday, October 8, 2012 – 6:00 p.m.**  
**(or immediately following previously scheduled meeting)**  
**Lincoln Center – 1519 Water Street**

[A quorum of the City Council may attend this meeting]

1. Discussion and possible action on side letter with AFSCME Local 348 (Clerical and Related).
2. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD# 346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:30 p.m.

October 2, 2012

MEMORANDUM

TO: Personnel Committee Members

FROM: Lisa Jakusz, City Personnel

RE: October 8, 2012 Personnel Committee Agenda

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The vacant Secretary II position in the City Clerk's Office has been offered to and accepted by Pam Kruzicki. Her former position in the City Assessor's Office was abolished as part of the 2013 City budget; she had been a City employee for eleven years. Upon receiving the employment offer, Ms. Kruzicki asked if it would be possible to be credited for her prior service to the City of Stevens Point. She was advised that the parties (AFSCME Local 348, Clerical & Related along with the City Council), would have to agree that such consideration be given.

As a result, before you this evening is the consideration of a request to credit to Pam Kruzicki for prior service as it relates to the benefits under the current AFSCME Local 348 labor agreement (i.e. vacation accrual, longevity, etc.), reinstatement of sick leave balance at time of her employment separation and progression to 100% pay rate at a more rapid progression.

I have been advised verbally that AFSCME Local 348 is supportive of such action and anticipate receiving written documentation to that effect in the near future. In the correspondence to the union, it was stated that this consideration is begin given for the current situation and would not set a precedent.

Please feel free to contact me with any questions prior to Monday's meeting.

Thank you.